

## **Minutes of the 52<sup>nd</sup> Monthly Coordination Meeting, NATP-2 Project**

**Chairperson:** Md. Motiur Rahman, Project Director (Additional Secretary), NATP-2, MOA

**Date:** 16/11/2022, **Time:** 10:00 A.M., **Venue:** ZOOM Platform

The Chairperson welcomed the participants in coordination meeting (virtual) using ZOOM Platform. List of the participants is attached in **Annex-A**. The meeting continued as per set agenda. The Chairperson instructed Project Management Specialist (PMS) to start the meeting and then he started the meeting with addressed all the participants and welcomed them. Then he requested Assistant Manager (Admin) to continue as per agenda.

### **Agendum-1:** Monthly Progress on October 2022.

By the instruction of the Chair, PIU Directors present their progress in the meeting. The financial progress of PIU-BARC is 16% and physical progress is 35.62%, PIU-DAE (including hortex foundation) financial progress is 26% and physical progress is 39.64%, for PIU-DOF financial progress is 35.25% and physical progress is 49%, for PIU-DLS financial progress is 22% and physical progress is 51.69% and the financial progress of PMU is 15.40% and physical progress is 28.32%.

### **Agendum-2:** Updates on PMIS, accounting software and IBAS-PMAP data entry

PIU Directors informed in the meeting members about the data entry status of PMIS, accounting software and IBAS-PMAP. At the beginning Director PIU-BARC informed that total 350 voucher entry completed in the IBAS-PMAP and 36 voucher entry completed in the accounting software and remaining will be complete immediately but there is a little bit problem in the data entry system which is already informed to the Software company. Then Director PIU-DAE said that all the data entry progress is ongoing of their unit. But regarding this issue the Chair expressed that he is very disappointed on the data entry status for PIU-DAE. He give instructions Manager (FM) of PIU-DAE to do the data entry work very fast. Then Director PIU-DOF informed that their data entry progress is well going as well as Director PIU-DLS was also informed the same status. The Chair told that within December 2022 all these job has to be done for all PIUs and this is one of the decision of 9<sup>th</sup> JPSC meeting. Project Director requested to Manager (FM), PMU to pursue the problems with software firm of data entry on accounting software for all PIUs.

### **Agendum-3:** Updated on audit observation

PIU-Directors updates their status on audit observation. Director PIU-BARC said that a tripartite meeting may be needed for one audit observation solution. He requested Project Director to intervene regarding the specific issue. Director PIU-DLS informed that there is no audit observation for their unit. Director PIU-DOF and PIU-DAE they give their efforts to solve their audit operation as quickly as possible.

**Agendum-4:** Updates on FIAC room allocation letter for PIU-DOF

At this stage in the meeting discussion Directors PIU-DOF informed that he is trying to issue a letter from MOFL to the Local Government Division for a room of PIU-DOF in FIAC center under NATP-2 project.

**Agendum-5:** Updates on Impact assessment firm activities

During the meeting discussion the Project Director specially focus on PIU Directors and told that the officials of BCAS firm already started different activities in the field level under the project and PIU Directors will be conscious of the relevant issues and will give the instructions in the field so that all the members of BCAS can properly receive data from the field. He also mentioned that sometimes from the PIU level should monitor their activities.

**Agendum-6:** Discussion on Draft Aide Memoire of ISM-8

PIU Directors informed the meeting that they are going on right tract and before the next mission they will complete all the activities as planned.

**Agendum-7:** Miscellaneous

In the discussion of miscellaneous agendum Monitoring & Evaluation Specialist and ICT Specialist of PMU informed the matter of Bangladesh Portfolio Mapping with GO tracking. On this point detail discussion was held and all PIU requested to the Chair that they will provide data on pilot basis for the coordination with the World Bank as per their requirements. The Chair instructed ICT Specialist of PMU to organize a meeting with Mr. Hasibul Islam from the World Bank regarding this issue.

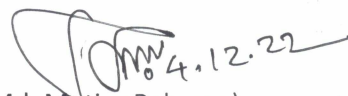
After threadbare discussions the following decisions were taken in the meeting:

**Decisions**

Sl. No.	Decision	Responsibility
1.	PIU will solve data entry problem. For the accounting software Manager (FM) of PMU and Jannatul Ferdous Srity, Junior Business Analyst from the accounting software firm Southtech Ltd. will pursue on this issue.	All Manager (FM) from all PIU, Manager (FM), PMU and Jannatul Ferdous Srity, Junior Business Analyst, Southtech Ltd.
2.	All PIU should complete all the work of agreed action before the next coming mission.	All PIU Director All Social Safeguard Specialists of Representative
3.	A meeting will be organize by Hasibul Islam from the World Bank on data entry to Bangladesh Portfolio Mapping with GO tracking.	ICT Specialist, PMU

Sl. No.	Decision	Responsibility
4.	All PIU monitor the analysis of BCAS firm in the field level.	All PIU Director and Monitoring & Evaluation Specialist, from all PIU

The video conference meeting ended with vote of thanks to and from the chair.



(Md. Motiur Rahman)  
Project Director (Additional Secretary)  
NATP-2 Project  
Phone: 58155097 (Office)  
e-mail: pdnatp02@gmail.com

Memo No: NATP-2/PMU-31/Part-2/Meeting/2020/6409

Date: 04/12/2022

**Distribution:**

1. Deputy Project Director (Joint Secretary), PMU, NATP-2, BARC Complex, Farmgate, Dhaka-1215.
2. Director, PIU-BARC, NATP-2, BARC Complex, Farmgate, Dhaka-1215.
3. Director, PIU-DAE, NATP-2, Khamarbari, Farmgate, Dhaka-1215.
4. Director, PIU-DOF, NATP-2, Matshaya Bhaban, Segun Bagicha, Ramna, Dhaka-1000.
5. Director, PIU-DLS, NATP-2, Khamarbari Sarak, Farmgate, Dhaka-1215.
6. Managing Director, Hortex Foundation, 22 Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-1207.
7. All Deputed Officers of PIUs, NATP-2.
8. All Consultants, PMU and PIUs, NATP-2.
9. Jannatul Ferdous Srity, Junior Business Analyst, Southtech Ltd.

**c.c:**

1. Secretary to Project Director, PMU, NATP-2, BARC Complex, Farmgate, Dhaka-1215.
2. Office Copy / Master File.



## Annex-A

Attendance Sheet of 51th Coordination meeting			
Date: 16/11/2022, Time:10:00, Venue: ZOOM			
Sl	First Name	Last Name	Email
1	K M SERAJUL	MUNIR	fmdaemunir@gmail.com
2	Piyush Sarker		pksarker01@gmail.com
3	Dr Raju	Ahmed, AD	rajuahmeddof@gmail.com
4	S.M. Moniruzzaman, Director, PIU, DoF		monidof@gmail.com
5	Mofarahus	Sattar	msattar@hortex.org
6	Mahbuba	Ferdous	mahbubanatp2@gmail.com
7	Abdul	kader	drmakaderulo@gmail.com
8	Sharmin	Jahan	bubli03@gmail.com
9	MD, Hortex Foundation		manzurhannan@gmail.com
10	Syed Mahbub	Ahmad	syedmahbub@gmail.com
11	Md. Ashequr	Rahman	asik0852@yahoo.com
12	Dr. Gour Gobindo	Das	gobindonatptwo@gmail.com
13	Dr.Subarna Ferdous,AD,NATP-2,DoF		ferdous3176@gmail.com
14	A.N.M Golam	Mohiuddin	anmgolam@gmail.com
15	Md. Harunur	Rashid	directornatpbarc@gmail.com
16	Md. Abdur	Razzaque	marazzaque1951@gmail.com
17	Dr. Md. Mahbub	Alam	mahbub@consultant.com
18	Hajara Khatun Accountant, PIU,DoF,NATP-2		hजारak2016@gmail.com
19	Mohammad Abdul	Kaium	mak77.ict@gmail.com
20	Rafiqul	Islam	rafiqnatptwo@gmail.com
21	Dr. Md. Shakhawat Hossain	Sharif	smshakhawat@gmail.com
22	MD HARON OR	RASHID	haronorrashid@yahoo.com
23	Md. Abdul Momen		gmamomen@gmail.com
24	Abdul	Alim	alim_stat@yahoo.com
25	Zia,natp,DLS		azrsalim@yahoo.com
26	Md Kabir Ikramul	Haque	kikramhaque@gmail.com
27	Md. Motiur	Rahman	pdnatp02@gmail.com
28	Islam Uddin	Akanda	iuakanda1@yahoo.com
29	Engr. Mahabbat-PMU	ICT Specialist	mmmohabbat@gmail.com
30	Tanjira Munia,EO,PIU,NATP-2,DOF		muniaku12@gmail.com
31	AKM Aminullah Bhuiyan		bhuiyanakm@yahoo.com
32	Akkas	ALI	akkas_dhaka@yahoo.com
33	Dr. G. P. Das, R-E Linkage Specialist	Das	gpdas@agni.com
34	Md. Harun-ur-Rashid, T&CS, PMU		harunbari52@yahoo.com
35	Dr. Shantana	Halder	shantana_h@yahoo.com
36	Md. Altaf	Hossain	altafumsu@yahoo.com
37	Muhammad Salehuddin	Khan	salehuddin.khan@gmail.com

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Date: 16/11/2022, Time:10:00, Venue: ZOOM			
Sl	First Name	Last Name	Email
38	Dr. Ranjit Kumar Sarkar		ranjits1966@yahoo.com
39	Sirajul	Haq	srqhaq@gmail.com
40	Md.Kabel	Hossain	kabelcips83@gmail.com
41	Nowsher	Sarder	nsarder@gmail.com
42	Mohammad	Shahajahan	shahajahan1976@yahoo.com
43	Md. Mokhlesur Rahman T&C Specialist PIU-BARC		mokhles12@yahoo.com
44	Rubaiyet	Hasan	rubaiyethasan30@gmail.com
45	Md Inchun Uddin	Talukder	inchun_uddin@yahoo.com
46	Md. Mizanur Rahman, Data Analyst, NATP-2, Hortex Foundation		mrahman@hortex.org
47	Basona Akter	Akter	dlonganj08@gmail.com
48	Shila Roy, AD, PIU,DoF		shilaroy735@yahoo.com
49	Md Atiqur	Rahman	arahman@hortex.org
50	Bazlur	Rahman	brahman@hortex.org
51	Shafiqur	Rahman	shafiq2332natptwo@gmail.com
52	Dr. Md. Mahbub Alam		dralam.mm@gmail.com
53	Mymuna	Rashid	<u>mymuna_nira@yahoo.com</u>