

Minutes of the 53th Monthly Coordination Meeting, NATP-2 Project

Chairperson: Md. Motiur Rahman, Project Director (Additional Secretary), NATP-2, MOA

Date: 08/12/2022, **Time:** 11:00 A.M., **Venue:** ZOOM Platform

The Chairperson welcomed the participants in coordination meeting (virtual) using ZOOM Platform. List of the participants is attached in **Annex-A**. The meeting continued as per set agenda. The Chairperson instructed Project Management Specialist (PMS) to start the meeting and then he started the meeting addressing all the participants and welcomed them. Then he requested Assistant Manager (Admin) to continue as per agenda.

Agendum-1: Monthly Progress up to November 2022

By the instruction of the Chair, PIU Directors present their progress in the meeting. The financial progress of PIU-BARC is 19.67% and physical progress is 49%, PIU-DAE (including hortex foundation) financial progress is 35% and physical progress is 49%, for PIU-DOF financial progress is 41% and physical progress is 45%, for PIU-DLS financial progress is 32.82% and physical progress is 35% and the financial progress of PMU is 18.68% and physical progress is 29%.

Agendum-2: Updates on PMIS, accounting software and IBAS-PMAP data entry and

Agendum-3: Updates on audit observation

PIU Directors informed in the meeting members about the data entry status of PMIS, accounting software and IBAS-PMAP. At the beginning, Director PIU-BARC informed that total 707 voucher entry in the IBAS-PMAP and 66 voucher entry in the ARS has completed. Manager (FM), PIU-BARC gives the updates on audit observation. He said out of 06, already 03 FAPAD audit is settled and another 03 is under settlement. He further said internal audit observation is also under settle down. Then on behalf of Director PIU-DAE, the Assistant ICT Specialist of PIU-DAE said the progress on PMIS data entry is ongoing for their unit. But regarding this issue, the Chair expressed that it was visible and during last one month there is no progress on PMIS data entry of PIU-DAE which is very disappointing. He give special instruction for Manager (FM), PIU-DAE to do the data entry work very fast and it must complete 100% within December 2022. Manager (FM) then informed the meeting that they completed 151 voucher entry on IBAS-PMAP and 72 voucher entry on ARS. He informed that PIU-DAE planned that their team will go to the field to train the field level officers to enter the vouchers on these software's. Manager (FM) also informed that out of 08, already 04 FAPAD audit observation is settled and another 04 is under settlement and for internal audit 04 is settled out of 12.

In the meeting at these stage of the discussion Director PIU-DOF and Manager (FM) present their unit progress that on IBAS-PMAP 175 vouchers and on ARS 132 vouchers entry completed and they have already given the training in the field level officers on these entries. Manager (FM) told out of 08, already 04 FAPAD audit observation is settled and for internal audit 13 is settled. Now, on behalf of Director PIU-DLS the Assistant ICT Specialist of PIU-DLS said that the progress on PMIS data entry is continuing. The Chair expressed that their progress is slow and it should be completed by December 2022. There are 283 voucher



entry on IBAS-PMAP and 44 voucher entry on ARS is completed for PIU-DLS. Manager (FM) also informed that there is no FAPAD audit observation for their unit and for internal audit 06 is settled out of 11.

Agendum-4: Discussion on Aide Memoire of ISM-8

PIU Directors informed the meeting that they are working on the agreed actions and before the next mission they will complete all the activities as planned.

Agendum-5: Miscellaneous

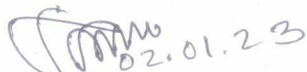
There is no specific discussion on miscellaneous issue.

After threadbare discussions the following decisions were taken in the meeting:

Decisions

Sl. No.	Decision	Responsibility
1.	PIUs should complete the PMIS data entry 100% by December 2022.	PIU-Directors
2.	PIUs will complete the IBAS-PMAP and ARS data entry very fast including the field level entry.	PIU-Directors
3.	All PIU should settled their audit observations before the next mission.	PIU-Directors FM team for all PIU

The video conference meeting ended with vote of thanks to and from the chair.


(Md. Motiur Rahman)
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NATP-2 Project
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Memo No: NATP-2/PMU-31/Part-2/Meeting/2020/6436 (2)

Date: 02/01/2023

Distribution:

1. Deputy Project Director (Joint Secretary), PMU, NATP-2, BARC Complex, Farmgate, Dhaka-1215.
2. Director, PIU-BARC, NATP-2, BARC Complex, Farmgate, Dhaka-1215.
3. Director, PIU-DAE, NATP-2, Khamarbari, Farmgate, Dhaka-1215.
4. Director, PIU-DOF, NATP-2, Matshaya Bhaban, Segun Bagicha, Ramna, Dhaka-1000.
5. Director, PIU-DLS, NATP-2, Khamarbari Sarak, Farmgate, Dhaka-1215.
6. Managing Director, Hortex Foundation, 22 Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-1207.
7. All Deputed Officers of PIUs, NATP-2.
8. All Consultants, PMU and PIUs, NATP-2.
9. Office Copy.

Attendance Sheet			
Monthly Coordination Meeting (53th), NATP-2, Date: 08/12/2022, Time 11:00 A.M.			
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Monthly Coordination Meeting (53th), NATP-2, Date: 08/12/2022, Time 11:00 A.M.			
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