

Minutes of the 15th Project Implementation Committee (PIC) Meeting, PMU, NATP-2 project

Chairperson: Md. Ruhul Amin Talukder, Additional Secretary (PPC), MOA and Chairperson, PIC, PMU, NATP-2.

Venue: ZOOM APPS, **Date:** 15/09/2022 **Time:** 09:00 A.M.

List of members/participants attended the meeting is presented in Annex-A. The chairperson welcomed the members and participants attending the meeting. He requested the Project Director to place the meeting agenda for discussion. Mr. Md. Motiur Rahman, Project Director, NATP-2 placed 06 agenda in the meeting by sharing screen. The members reviewed the proposed agenda and accepted for discussion.

Discussions

Agendum-1: Confirmation of the 14th PIC meeting minutes

The 14th PMU-PIC meeting was held on 24 May 2022 under the chairmanship of Md. Ruhul Amin Talukder, Additional Secretary (PPC), MOA and Chairman, PIC-PMU using ZOOM Platform. The Minutes of the meeting were circulated on 26 May 2022 among the PIC-PMU members. As no comments and/or observations received from the members, the minutes of the 14th PMU-PIC meeting was confirmed.

Agendum-2: Implementation Progress of the 14th PIC-PMU Meeting decisions

There were 10 decisions in the 14th PIC meeting. Progress of the decisions is presented below:

| Sl. | Meeting Decisions | Progress |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Project Implementation Unit (PIU)-BARC, Hortex Foundation, PIU-DoF and PIU-DLS to expedite implementation of the validation trials, business development workshops for POs and awarding of all the AIF-2 and AIF-3 sub-projects respectively within June 2022. | Validation trials of 40 technologies under PIU-BARC (13 CRG, 27 PBRG) is ongoing. Necessary fund (70% fund) for these validation trials has been disbursed. Half yearly report received for 34 technologies. Business planning workshops for POs under the Hortex Foundation was completed by June 2022 and 60% PO |

| Sl. | Meeting Decisions | Progress |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>registration is completed. Hortex Foundation is active regarding PO registration and it will be completed at the earliest.</p> <p>Awarding of AIF-2 and AIF-3 sub-projects under PIU-DAE, PIU-DOF and PIU-DLS were completed within June 2022 as planned.</p> |
| 2. | The NATP-2 Annual Work plan of all five units for the FY 2022-23 was recommended for the review and approval of Joint Project Steering Committee. | The NATP-2 Annual Work plan of all five units for the FY 2022-23 was approved by JPSC as well as by HOPE. |
| 3. | The progress status of each PhD candidates should be included as an Annex in the next PIC and Joint Project Steering Committee Working Paper. | The progress status of each PhD candidates under PIU-BARC is already updated in the web site (http://www.natpbarc.gov.bd) as well as attached as the <u>Attachment-1</u> and Attachment-2. |
| 4. | PIU-DAE and PIU-DLS should take concerted efforts to expedite the CIG and PO registration which are now at below expected level. | <p>The CIG registration of PIU-DAE is 90% and 60% PO registration of Hortex Foundation is completed.</p> <p>PIU-DOF completed 100% registration on CIG & PO, PIU-DLS completed 91% CIG registration and 82% PO registration.</p> |
| 5. | PMU in consultation with implementing agencies should develop a detailed exit plan along with the responsibilities. | A detailed exit plan is included in the approved RDPP and all PIU will take initiative according to the exit plan. |
| 6. | The Project Director of NATP-2 will give updated progress of the next phase of NATP-2 in JPSC. Project Management Unit (PMU) will take initiate a separate meeting with relevant stakeholders, development partners and convene next PIC Meeting to review the full-blown concept note of the next phase of NATP-2. | There is a specific discussion in agendum-5 regarding next phase of NATP-2 |

| Sl. | Meeting Decisions | Progress |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7. | PIU-DAE, PIU-DoF and PIU-DLS should complete both backlog and current PMIS data entry before the next WB-IFAD Mission. Like PIU-DAE; PIU-DoF and PIU-DLS should write similar instruction letter to their field offices and closely supervise the data entry progress to be completed within June 2022. | The progress of PMIS data entry for PIU-DAE-48% PIU-DoF-87% and PIU-DLS-68% completed. |
| 8. | PMU and PIUs should step-up their field monitoring for smooth implementation to keep the planned activities on track. | PMU and PIU consultants and officers made several field visits to project sites during January-August 2022. PMU Field visit reports were shared with PIUs for necessary action. |
| 9. | The End of project Impact Assessment and thematic/issue based studies must be completed within February 2023. | The firm hired for end of project Impact Assessment firm hired, firm finalized inception report, study methodology and do survey tools in consulted with PMU and PIUs. Impact assessment study will be completed within time. |
| 10. | Next Joint Steering Committee Meeting should be organized within second week of June 2022. | The 8 th Joint Steering Committee was held on 01/06/2022. |

Agendum-3: Implementation Progress of FY 2021-22 Annual Work Plan of NATP-2

The discussion Project Director informed that all PIUs annual work plan and procurement plan was approved in 8th JPSC and also approved by the HOPE. Then he presented the activity-wise (FY2022-23) implementation progress of five implementing units up to August 2022. The presentation also included the cumulative progress up to June 2022. Major activities and their related implementation progress as of August 2022 are mentioned below:

PIU-BARC: This year (2022-2023) work plan of **PIU-BARC** includes fund disbursement, progress monitoring, review and Project Completion Report (PCR) publication of all the 51 PBRG sub-projects; validation of 40 technologies developed under CRG and PBRG sub-projects; management, fund disbursement and progress monitoring of 139 PhD scholars, arranging of 04 batches of training on skill gap areas and holding of 06 national workshops.

The unit makes regular contact with all the 139 PhD scholars and their supervisors and has been regularly monitoring their academic progresses.

During discussion on PIU-BARC unit progress, the Chair observed that some of the PhD scholars probable completion date was June, August and September 2022 but their program has not yet been completed. The Chair said that proper monitoring and updated information is necessary to find out why their PhD was not yet been completed for those whose completion period was between June to August 2022. The Project Director said that some scholars whose deadline is 2023 should be vigorous by pursued to complete their PhD program before June 2023. The Director PIU-BARC told that they are monitoring the progress and letters have been issued to those scholars and their supervisors whose completed dates were between June-August 2022. The updated information of the PhD scholars will be shared again. During the discussion the Chair enquired to Director PIU-BARC that 34 Half yearly report has been received from 40 validation technology demonstration program and where are the report of remaining 06 technologies. Director PIU-BARC clarified that 34 technology demonstration program belongs to crops and livestock which are being validated at the field level and program is going on. Remaining 06 technology validation program belongs to fisheries which is in the implementation stage in the field. Within a month or two report will be received for these 06 technology validation program.

PIU-DAE: As on August 2022 completed 1824 technology demonstration, 1661 community seed production demonstration 777 block/cluster demonstration and 1152 field days. They targeted 270 exposure visit, 08 regional workshop and 100 AIF-2 sub-project proposals. The issue of AIF-2 and AIF-3 there is a specific agendum which was discussed in details for all PIUs.

Hortex Foundation: the strategic partner Hortex Foundation of PIU-DAE they completed 22 PO registration out of 30 POs and product marketing is achieved 1274 tons out of 7425 tons. About the PO registration the Chair observed that very less progress was made in PO registration. The Managing Director of Hortex Foundation responded that until September 2022 total 22 PO registration has already been completed out of 30. Another 04 PO registration will be completed within September 2022 and another 04 PO registration has special challenge but they are trying to solve it. He also requested to the Director PIU-DAE and the Project Director to see the matter and solve the problem of PO registration.

PIU-DoF: They targeted 98 batches beneficiary training, 30 workshops, 17 community based fisheries management, 2180 demonstrations of improved technology, 30 exposure visits and 85 AIF-2 sub-project proposals but during last two months there was no achievement due to the delay fund disbursement.

PIU-DLS: They completed 05 batches officers training, 06 batches staff training, they also targeted 19 number regional progress review workshop, establishment 904 demonstration

improved livestock technology, 540 field days, 5464 deworming campaign, 3547 infertility campaign, 203 AIF-2 and 25 AIF-3 proposals.

PMU: They targeted 02 research extension linkage workshops, 04 regional workshops and 01 workshop on different events. Among them 01 regional workshop has already been completed and the rest is under process. PMU targeted 03 implementation support mission, hiring 41 man-months short term consultants, 01 implementation of the communication strategy action plan, 01 accounting and reporting software service, 01 firm hired for impact assessment and thematic studies. Due to the delay in authorization letter PMU still not achieved any major progress but it was expected that within the stipulated time all the targeted works would be completed. During the discussion on PIU progress cumulative progress of all PIUs is shown in all slide.

After the presentation the Chair requested the PIC members to express their views, comments, observations on the presentation. At this point PIC member, Additional Secretary (Planning), MOA, expressed that overall progress of project activities is at satisfactory level. He however suggested to complete all the targeted activities as planned. Director, IMED, appreciated the activities of all PIUs. Additional Secretary (Planning), MOA wanted to know whether there is any monitoring tool to monitor the field level activities. Director PIU-DLS, Director PIU-BARC replied that all PIUs have their specific tools to monitor the field level activities. Monitoring and Evaluation Specialist of PMU informed the meeting that PMU always conduct performance monitoring but they also have a tool through which they carry out field visits and the recommendations are communicated to the PIU Directors in the form of report to the PIU Directors to take action on them. The Chair expressed that in this meeting no specific field level monitoring progress and findings has been presented. He drew the attention of the Project Director and all PIU Directors that a specific picture of the field visit would be shown in the next PIC meeting.

Agendum-4: Unspent Fund utilization for AIF-2 & AIF-3 under PIU-DAE in the FY 2022-23

PIU-DAE proposed to spend unspent balance of AIF-2 and AIF-3 sub-project proposals in FY 2022-23. There is Tk. 371.45 lakh unspent balance for PIU-DAE. They proposed to spend 371.45 lakh taka for awarding more AIF-2 and AIF-3 sub-projects beyond the target of RDPP. In this discussion Additional Secretary (Planning), MOA opined that it would not be appropriate to violate the RDPP provision. If the RDPP can be revised then this money can be spent, otherwise it is better to return the remaining money. The Chair also endorsed the observation of Additional Secretary (Planning), MOA.

Agendum-5: Updates on next phase of NATP-2

The Project Director informed the meeting that one consultation in this regard has already been done in regional progress review workshop and three more such workshops will be held later. Another physical workshop will be organized in Dhaka where the concept of the next phase of NATP-2 will be discussed exclusively. The concepts/suggestions on the next phase of NATP-2 is coming from the field levels.

The Deputy Secretary, Fisheries Planning-2 section, MOFL invited the attention of the Chair and said that since the PARTNER project is a big project of the Ministry of Agriculture and since this project will only deal with the crop sector, fisheries and livestock sectors will not be included in the PARTNER project, therefore a proposal has already been made to the Secretary of Agriculture for considering the next phase of the NATP-2 project including fisheries and livestock sector. The Project Director shared his opinion in this regard and told that a proposal will be made to the ministry about NATP-3 phase, if the ministry and the World Bank agree to give funds, then next phase of NATP-2 phase will be formed with the three sectors of crop, fisheries and livestock. He also said that this issue will be placed in the next JPSC meeting for the decision.

Agendum-6: Miscellaneous.

An issue was raised in the meeting about the total unspent amount from all the PIUs after the completion of the project. The Manager (FM) of the PMU unit estimated that a total of 16 million dollars, which is about 160 crores in Bangladeshi taka at the current dollar rate, would remain unspent at the end of the project. The Additional Secretary (Planning), MOA said that it is necessary to figure out the amount of actual money and a proposal on how to use this money for the project without giving back and the proposal must be sent to the ministry without any delay. In that case, if necessary, second revision of project can be proposed. Project Director should assess the unspent amount up to the end of the project and see the possibilities to extend the project for next one year and spend all the money including AIF-2, AIF-3 grants. In this regard decision was that a proposal will be sent to the Ministry of Agriculture.

Discussing on miscellaneous matters, the Chair said that it would not be appropriate to accept any relaxation in the PMIS data entry of the project as the donor fund members had downgraded the project in this regard in the last mission. The PIU directors assured the meeting that it would be possible to make the desired progress before the mission and efforts towards that end are ongoing.

After threadbare discussions the following decisions were taken in the meeting.

Decisions

1. All backlog PMIS data entry should be completed before the 8th World Bank/IFAD implementation support mission to be held in October 2022.
2. NATP-2 project PIU wise expenditure exercise should be made to assess the unspent balance and a proposal should be placed to JPSC to seek their guidance on one year no cost extension of the project.
3. Program monitoring field visit with findings of the project covering January to August 2022 should be presented in the next PIC meeting.
4. A concept note should be prepared by PMU in consultation with the stakeholder and a separate PIC meeting should be convened to discuss the concept note on probable next phase of NATP-2.
5. The updated status of each PhD candidates should be presented in Annex in the next PIC.

As there being no other points to discuss the meeting ended with a vote of thanks to and from the Chair.


27.09.2022

(Md. Ruhul Amin Talukder)
Additional Secretary (PPC), MOA
&

Chairperson, PIC, PMU, NATP-2 Project

Memo No. NATP-2/PMU-47/PIC-PMU/2017/6325

Date: 27/09/2022

Distribution (Not according to the seniority):

1. Additional Secretary, Planning Wing, Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
2. Additional Secretary, Planning Wing, Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka-1000.
3. Member Director (P & E) Bangladesh Agriculture Research Council (BARC), BARC Campus, Farmgate, Dhaka-1215.
4. Director (Extension), Department of Livestock Services (DLS), Khamabari Sarak, Farmgate, Dhaka-1215.
5. Director, Inland Fisheries, Department of Fisheries (DOF), Matsya Bhaban, Segunbagicha, Ramna, Dhaka.
6. Mr. Badar Chandra Biswas, Additional Director Field Services Wing), Department of Agricultural Extension (DAE), Khamabari, Farmgate, Dhaka-

- 1215.
7. Md. Mosharaf Hossain, Director, Monitoring and Evaluation Sector-4, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka-1207.
 8. Deputy Chief, Crop Wing, Planning Commission, Sher-e-Bangla Nagar, Dhaka-1207.
 9. Mr. Pulakesh Mondal, Deputy Secretary, Fisheries Planning-2 Section, Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka-1000.
 10. Director, PIU-BARC, NATP-2, BARC Complex, Farmgate, Dhaka-1215.
 11. Director, PIU-DAE, NATP-2, DAE, Khamabari, Farmgate, Dhaka-1215.
 12. Director, PIU-DLS, NATP-2, DLS, Khamabari Sarak, Farmgate, Dhaka-1215.
 13. Director, PIU-DoF, NATP-2, DOF, Matsya Bhaban, Segunbagicha, Ramna, Dhaka-1000.
 14. Ms. Fatema, SAC, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
 15. PO to Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.

Copy for kind information:

1. Executive Chairman, BARC, Farmgate, Dhaka-1215.
2. Director General (DG), DAE, Khamabari, Farmgate, Dhaka-1215.
3. Director General (DG), DLS, Khamabari Sarak, Farmgate, Dhaka-1215.
4. Director General (DG), DOF, Matsya Bhaban, Segunbagicha, Ramna, Dhaka-1000.
5. Director (Field Services Wing), Department of Agricultural Extension (DAE), Khamabari, Farmgate, Dhaka-1215.
6. Joint Secretary, Planning Wing, Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka-1000.
7. PS to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
8. PS to Secretary, Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka-1000.
9. Deputy Secretary, Planning-2, Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
10. Ms. Sabnam Sarmin, Deputy Director, Monitoring and Evaluation Sector-4, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka-1207.
11. Managing Director Hortex Foundation, 22 Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-1207.
12. All Consultants of PMU, NATP-2.
13. Secretary to the Project Director, NATP-2 Project, Farmgate, Dhaka-1215.
14. Office Copy/Master Copy, PMU, NATP-2.

Attendance Sheet of 15th PIC-PMU Meeting, NATP-2

Date: 15/09/2022; Venue: ZOOM, Time 09:00 AM

| Sl | Name & Designation |
|----|------------------------------------------------------------|
| 1 | Dr. Md. Abdus Salam, MD, BARC |
| 2 | Mahbubul Hoque Patwary#Addl.Sec#MOA |
| 3 | Md Ruhul Amin Talukder# MOA-Additional Secretary |
| 4 | Mymuna-AM (Admin), NATP-2 PMU |
| 5 | Aziz Al Mamun, Director (Extension), DLS |
| 6 | Engr. Mahabbat Hossain, ICT Specialist, PMU, NATP-2 |
| 7 | Md. Sirajul Haq, PS, PMU, NATP-2 |
| 8 | Kabel Hossain, AM (Procurement), PMU, NATP-2 |
| 9 | S.M. Moniruzzaman# Director# PIU# NATP-2 |
| 10 | Dr. Gour Gobindo Das# ADD. Director |
| 11 | Dr. Shantana Halder, M&E, PMU, NATP-2 |
| 12 | Dr. Md. Mahbub Alam# POMS, PMU, NATP-2 |
| 13 | Pulakesh Modal# DS# MoFL |
| 14 | Dr. Md. Harunur Rashid, Director, PIU-BARC |
| 15 | ANM Golam Mohiuddin# Director#NATP-2#DLS |
| 16 | AD Monitoring# DAE |
| 17 | KADER, AD#DLS |
| 18 | Md. Motiur Rahman, Addl. Sec. and PD, NATP-2 |
| 19 | S.M. Sharif Uzzaman, GS, PMU, NATP-2 |
| 20 | Dr. M A A Faroque# AM (Administration)# PIU-BARC |
| 21 | Dr. G. P. Das, RELS, PMU, NATP-2 |
| 22 | Inchun Uddin Talukder, AM (Accounts), PMU, NATP-2 |
| 23 | Dr. Md. Shakhawat, Director# PIU# DAE. |
| 24 | Md. Asheque Rahman# Assistant Manager (Accounts)# PIU-BARC |
| 25 | Abdul Alim# NATP-2, Data Analyst, PMU, NATP-2 |
| 26 | Mohammad Shahajahan FMS, PMU, NATP-2 |
| 27 | Ikramul Haque, PMS, PMU, NATP-2 |
| 28 | Md Abdur Razzaque, SCE, PMU, NATP-2 |
| 29 | Md. Mokhlesur Rahman T&C Specialist PIU-BARC |
| 30 | Dr. Md. Abdul Latif# DS# MoFL |
| 31 | Sumi Rahman, Director (Inland Fisheries), DOF |
| 32 | Md Mahashin# SAD# NATP 2# DoF |
| 33 | Sk. Humaun Kabir# AICTS# PIU-BARC# NATP-2 |
| 34 | Md kabir ikramul haque PMS PMU |
| 35 | Mosharaf Hossain# Director# Sector-4# IMED. |
| 36 | MD SALAH UDDIN (Assistant Manager)#PMU |
| 37 | Dr. Ranjit Kumar Sarkar, Joint Sec. & DPD, NATP-2 |
| 38 | Fatema# SAC# Programming Division# Planning Commission |

Attendance Sheet of 15th PIC-PMU Meeting, NATP-2**Date: 15/09/2022; Venue: ZOOM, Time 09:00 AM**

| Sl | Name & Designation |
|-----------|-----------------------------------------|
| 39 | Md. Abdul Momen, M&E, PIU-DOF, NATP-2 |
| 40 | Mofa Sattar# M&E Expert# NATP-2# Hortex |
| 41 | MD# HORTEX FOUNDATION |
| 42 | Dr.Subarna# AD#PIU#NATP-2#DOF |
| 43 | Altaf Hossain, M(FM), PIU-DOF, NATP-2 |