

## Minutes of the 9<sup>th</sup> Joint Project Steering Committee (JPSC) Virtual Meeting of the National Agricultural Technology Program-Phase II (NATP-2) Project

**Chaired by:** Md. Sayedul Islam, Secretary, Ministry of Agriculture (MOA).

**Meeting Date:** 02/11/2022 **Time:** 02:00 PM **Venue:** ZOOM Platform

List of members/participants attended the 9<sup>th</sup> JPSC meeting is attached in Annex-A

The Chairperson of the meeting welcomed the committee members and the participants' joined the ZOOM meeting. Thereafter, as per request of the Chair, the Project Director and Member-Secretary of JPSC Md. Motiur Rahman (Additional Secretary) placed the following agenda before the committee for adoption and discussion in the meeting:

**Agendum-1:** Confirmation of the 8<sup>th</sup> JPSC Meeting Minutes.

**Agendum-2:** Implementation Progress of the 8<sup>th</sup> JPSC Meeting decisions

**Agendum-3:** Implementation Progress of FY 2022-23 Annual work plan of NATP-2

**Agendum-4:** Proposed one year extension of NATP-2 utilizing exchange rate gain of loan commitment amount of IDA and IFAD

**Agendum-5:** Update on exit plan preparation of NATP-2

**Agendum-6:** Miscellaneous

1. Update on next phase of NATP-2
2. Update on PMIS software
3. Update on accounting software
4. Update on internal and external audit observations

**Agendum-1: Confirmation of the 8<sup>th</sup> JPSC Meeting Minutes.**

The 8<sup>th</sup> JPSC meeting was held on 01.06.2022 **Chaired by:** Dr. Mohammad Yamin Chowdhury, Secretary, Ministry of Fisheries and Livestock (MOFL), JPSC, NATP-2. The Minutes was circulated on 07.06.2022 among the JPSC members. As no comments and or observations received from the members of JPSC, the minutes of the 8<sup>th</sup> JPSC meeting was confirmed.

**Agendum-2: Implementation Progress of the 8<sup>th</sup> JPSC Meeting decisions**

Total 13 decisions were taken in the 8<sup>th</sup> JPSC Meeting and the progress of implementation of those decisions is presented below:

Sl No.	Decisions	Progress
1.	All PIU should complete their planned activities for the FY 2021-22 within June, 2022	All planned activities for the FY2021-22 were implemented within the schedule time. The financial progress was BARC 96.12%, DAE 95.78%, DOF 99.76, DLS 98.00%, PMU 91.00%
2.	Annual work plan for the FY 2022-23 was approved by the JPSC and consequently it should also be approved by the implementing	Annual work plan for the FY 2022-23 was approved by the JPSC and as per decision of the JPSC it was approved by respective implementing organization

Sl No.	Decisions	Progress
	organization.	
3.	Annual procurement plan for the FY 2022-23 would be placed for approval by the HOPE of the respective implementing organization.	Annual procurement plans for the FY 2022-23 were approved by the respective HOPE
4.	Proper use of farm machineries/implements/tools given to farmers group and entrepreneurs under AIF-2 and AIF-3 matching grants need to be ensured through monitoring of PMU and PIUs	For proper use of farm machinery/implements/tools given to farmer groups and entrepreneurs under AIF-2 and AIF-3 matching grants are duly monitored by PMU and PIUs physically and using PMIS
5.	Physical monitoring of training organized by PIUs should be monitored by PMU to bring desired quality and results of the training.	PIUs will start training program soon for FY2022-23 and will inform PMU to start monitoring.
6.	Progress monitoring committee (Crop) should monitor the field activity of NATP-2 immediately.	Monitoring of field activities of NATP-2 by the Progress Monitoring Committee (Crop) has not yet been done
7	PMU in consultation with implementing agencies should develop a detailed exit plan along with the responsibilities.	Preparation of detail exit plan is in progress
8.	All PIU-directors should take effective initiative and direct their field offices to upload the PMIS backlog and current data within June, 2022. Head of the implementing organizations would monitor the progress of PMIS data entry.	Overall data entry in PMIS progress as of 31/10/2022: DAE- from 18% to 52% DOF- from 57% to 93% DLS- from 39% to 71%
9.	PIU directors should be active to resolve the audit observations.	Overall progress of resolved audit observations BARC- from 9 to 5 DAE- from 8 to 4 DOF- from 8 to 3

Sl No.	Decisions	Progress
		Total pending was 25, Now pending is 13
10.	All units should upload the data in IBAS-PMAP regularly without any delay. In this connection upazila level officers should create the user profile and data entry to make IBAS-PMAP software functional immediately.	PMU and PIUs inputted all RPA transections of FY2021-22 in IBAS PMAP. PMU and PIU-BARC used IBAS PMAP to input ADP, RADP and expenditure transections on regular basis and on live. PIU-DAE, PIU-DOF and PIU-DLS uploaded their transections at the end of FY2021-22. But in the field level fund transfer from PIUs, expenditure of units offices could not inputted by the respective field offices in IBAS PMAP in FY2021-22
11	List of active and inactive CIGs as identified by the Department of Cooperative should be communicated to Project Director of NATP-2 for further action.	The list has not yet been received by PMU. PMU wrote a request letter to Department of Cooperative to provide the list of active and inactive CIGs
12	The MOFL will write a letter to Economic Relation Division (ERD) in connection to NATP-3 funding. PMU should send the relevant documents like Aide Memoire of the 7th ISM, Meeting minutes of 7th JPSC, Minutes of 14th PIC, budget provision in RDPP for NATP-3 preparation and PAD of the 1st phase of NATP of the WB to MOFL.	PMU sent all relevant documents to MOFL and MOFL wrote a letter to MOA in regards to NATP-2 next phase
13	MOFL will write a letter again to LGD requesting inclusion the name of the department of fisheries in their gazette notification to perform the activity of FIAC.	MOFL is yet to write a letter to LGD regarding inclusion of the name of the department of fisheries in their gazette notification to perform the activity of FIAC (attachment...)

### Agendum-3: Implementation Progress of FY 2022-23 Annual work plan of NATP-2

The Project Director presented item wise physical and financial progress of the four PIUs and PMU as of October, 2022. Highlights of the progress are illustrated below:

**PIU-BARC:** This financial year **PIU-BARC** completed 5 PCRs on implementation of program based research sub projects out of targeted 11, completed monitoring of 6 PBRG sub projects out of 11 targeted, Validation of 40 technology including farmers inputs are ongoing, monitoring of technology validation 15 completed out of 40 , 1 scientific report writing training completed under skill gap area, local PhD 4 completed, international PhD 21




completed, 13 workshop completed on skill gap area of identification of research priority setting in 7 divisions, 3 procurement completed out of 09.

**PIU-DAE:** This financial year PIU DAE targeted training of CIG congress 270 batches/40500 clint days which will be conducted during kharif-1. Technology demonstration completed 4865 out of targeted 6081, community seed production completed 4429 out of 5536, block demonstration completed 1871 out of targeted 2187, validation trail completed 792 out of 990, field days completed 1152, AIF-2 and exposure visit target achieved 100%, regional workshop to be conducted from 06.11.2022.

**Hortex Foundation:** the strategic partner Hortex Foundation of PIU-DAE completed 22 PO registration out of 30 POs and product marketing is achieved 2337 tons out of 7425 tons.

**PIU-DoF:** Beneficiary training of PIU DoF targeted 3430 but it will start from November 2022, 30 workshop will be held on December, 2180 technology demonstration completed, AIF-2 3 no. awarded out of 85, preparation of 39 beel nursery establishment work are ongoing, Site selection completed of fish sanctuaries establishment, Motivational work ongoing for community based fisheries management (CBFM), 30 exposure visit planned to start from December.

**PIU-DLS:** They completed 13 batches officers and staff training out of 35 batches, 08 number regional progress review workshop completed out of 13, establishment 518 demonstration completed improved livestock technology out of 904, 518 field days, 5191 deworming campaign, 3370 infertility campaign, 203 AIF-2 awarded and 23 AIF-3 proposals.

**PMU:** Completed 03 local workshop out of 07; arranged the 8<sup>th</sup> WB-IFAD Joint Implementation Support Mission during 10-26 October and the Mission rated project's progress "very satisfactory"; drafted a policy document titled "Research Extension Linkage Strategy and Action Plan" and six Terms of References for the prepared on Implementation Completion Results Reports (ICRR) and Project Completion Report (PCR); completed the one-year Communication campaigns and 20 videos aired in BTV during July-August and 2 talk shows in ATN Bangla; provided backstopping and coordination for PMIS and IBAS-PMAP & accounting software data entry, 18 e-learning courses finalized; facilitated End of Project Impact Assessment and 12 Thematic studies conduction, resolving Audit observations and complaints and designing of NATP-3 through consultation workshops with the field level officials.

**The Project Director** informed that the PMU is proactively supporting the PIUs and made frequent field visits to monitor the implementation progress. He further added that PMU regularly organized monthly coordination meeting with PIUs, reviewing the field level officers through organizing regional workshops, making field visit with the representatives of the development partners. He however mentioned that the Progress Monitoring Committee for crop chaired by the Crop Wing of Agriculture, Water Resources and Rural Infrastructure Division, Planning Commission has not yet made their monitoring field visit. The representative of the Planning Commission said that they will monitor the field activity soon.



The Chairperson emphasized on monitoring the training program organized by PIUs. The Project Director informed that PMU monitors training through physical visit and even sometimes conducting the training sessions.

**Agendum-4: Proposed one year extension of NATP-2 utilizing exchange rate gain of loan commitment amount of IDA and IFAD**

The project Director placed the proposal of one year extension of NATP-2 and informed that there would be an exchange rate gain of US\$ 18.00 million in the loan amount which is equivalent to about Taka 180.00 crores. This amount could be utilized for the one year extension of the project. Project Director put justification for one year extension and said that, considering the food crises forecasting in the coming days, maximizing production and productivity by supporting farmers with required inputs and productivity enhancing technologies would help sufficient food in the market place. He also mentioned, awarding AIF-2 for mechanization support to farmers, supporting tissue culture lab for quality saplings, CIG and PBRG generated technology validations and up scaling, airing of videos and docudrama, completion of Research-Extension linkage strategy papers, gender specific training etc. in favor of project extension justification. Participating in the discussion, Additional Secretary (planning), MOA said that project may utilize the exchange gain rate amount for one year extension. The chair of the meeting advised Project Director not to add all activities in the extension period. Priority areas should be identified and supported in the extension period. The project management should prepare justification in favor of their proposal. Finally, he gave his decision for one year extension of the project.

**Agendum-5: Update on exit plan preparation of NATP-2**

The Project Director presented the draft exit plan prepared following the World Bank supplied format. The Chair directed to send the exit plan to both the ministries for their approval (Draft exit plan attached as Annex-B).

**Agendum-6: Miscellaneous**

The four issues included under miscellaneous were discussed along with the last meeting's decision implementation. The meeting mostly kept all their related decisions of the last meeting and are reflected in the decision list.

**The following decisions were taken in the meeting:**

1. All PIUs should complete implementation of planned activities for the FY 2022-23 within April, 2023.
2. Considering the good progress of NATP-2 and the current food security concerns of the country, the committee recommended for approval of proposed one year no cost extension (July 2023-June 2024) proposal of the project with the exchange rate gain of IDA & IFAD loan amount, where the activities which have not completed as designed and those having strong rationale of scaling up are to be incorporated.



3. PMU should send the draft NATP-2 Exit plan presented in the meeting to MOA and MOFL for their approval.
4. All PIUs and PMU should complete their procurement for the FY 2022-23 within the scheduled timeline following due rules.
5. PMU should start Physical and virtual monitoring of trainings organized by PIUs immediately to bring desired quality and results of the training.
6. PIU-Directors (DAE, DoF, DLS) should take effective measures to complete uploading of backlog and current data in the PMIS within December, 2022. Head of the implementing organizations would monitor the progress of PMIS data entry.
7. All units of NATP-2 and Upazilla level officers should upload their expenditure data in IBAS-PMAP and Accounting and Reporting software regularly. Upazilla level officers should create the user profile to make IBAS-PMAP software functional. PIU-Directors should take initiative immediately to give on-hand training to those who are not familiar in using the software.
8. Progress Monitoring Committee (Crop) headed by Joint Secretary (Joint Chief) of Crop Wing of Agriculture, Water Resources and Rural Institutions Divisions of the Planning Commission should monitor the field activity of NATP-2 immediately.
9. All PIU-Directors should be active to resolve FAFAD and internal audit observations before the next Implementation Support Mission of the WB and IFAD.
10. List of active and inactive CIGs as identified by the Department of Cooperative should be communicated to Project Director of NATP-2 as early as possible. The Project Director and PIU-Directors of DAE, DoF & DLS should take necessary actions accordingly.

As there being no other issues to discuss the meeting ended with a vote of thanks to and from the Chair.



(Md. Sayedul Islam)  
Secretary, Ministry of Agriculture (MOA).  
&  
Chair, JPSC, NATP-2 Project

**Distribution (not according to seniority):**

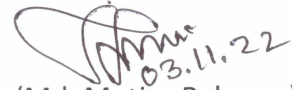
1. Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
2. Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
3. Additional Secretary (Planning), Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
4. Additional Secretary (Research), Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
5. Additional Secretary (Extension), Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
6. Additional Secretary (Administration), Ministry of Agriculture, Bangladesh Secretariat, Dhaka-1000.
7. Additional Secretary (Planning), Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka-1000.
8. Additional Secretary (Fisheries), Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka-1000.
9. Additional Secretary (Livestock-2), Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka-1000.
10. Executive Chairman, BARC, BARC Complex, Farmgate, Dhaka-1215.
11. Director General, DAE, Khamabari, Farmgate, Dhaka-1215.
12. Director General, DOF, MatsyaBhaban, Segunbagicha, Ramna, Dhaka-1000.
13. Director General, DLS, KhamabariSarok, Farmgate, Dhaka-1215.
14. Registrar & Director General, Department of Cooperatives, SamabayaBhaban, F-10, Agargaon Civic Sector, F-10 Syed MahubMorshed Avenue, Dhaka 1207.
15. Vice Chancellor, Sher E Bangla Agricultural University, Dhaka.
16. Joint Chief (Crop), Planning Commission, Sher-e-Bangla Nagar, Agargaon Dhaka-1207.
17. Joint Chief (Forest, Fisheries and Livestock), Planning Commission, Sher-e-Bangla Nagar, Dhaka-1207.
18. Md. Hafizur Rahman, Additional Secretary, Sun-division, World Bank-2, ERD, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
19. PS to Secretary, Ministry of Agriculture, Bangladesh Secretariate, Dhaka-1000.
20. Sabnam Sharmin, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Agargaon Dhaka-1207.
21. Managing Director, AftabBahumukhi Farms Ltd., 59/B Kamel Ataturk Avenue, Dhaka-1212 (NGO representative).
22. Khan Altaf Hossain Bhulu, Farmers representative, House-43, Flat-2A, Road-3A, Dhanmondi R/A, Dhaka.
23. Mr. Md. Mamunur Rashid Senior Co-ordinator, RDRS Rangpur, Jail Road, Rangpur, and Representative from Agro-Business Entrepreneurs.
24. Prof. Dr. Parimal Kanti Biswas, Dean, Faculty of Agriculture, Shere-e-Bangla Agricultural University, Dhaka

C.C

1. Deputy Project Director, PMU, NATP-2 Project.



2. Director, PIU-BARC, NATP-2, BARC Complex, Farmgate, Dhaka-1215.
3. Director, PIU-DAE, NATP-2, DAE, Khamabari, Farmgate, Dhaka-1215.
4. Director, PIU-DLS, NATP-2, DLS, KhamabariSarak, Farmgate, Dhaka-1215.
5. Director, PIU-DoF, NATP-2, DOF, MatsyaBhaban, Segunbagicha, Ramna, Dhaka-1000.
6. Sector Coordinator-Extension, PMU, NATP-2 Project.
7. Project Management Specialist, PMU, NATP-2
8. Project. Monitoring & Evaluation Specialist, NATP-2 Project.
9. Procurement Specialist, PMU, NATP-2 Project.
10. Manager (Financial Management), PMU, NATP-2 Project.
11. Assistant Manager (Administration), PMU, NATP-2 Project.
12. Office Copy / Master File, PMU, NATP-2 Project.



(Md. Motiur Rahman)

Project Director (Additional Secretary)  
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Attendance Sheet	
9th JPSC Meeting, Date: 02/11/2022, Venue: ZOOM, Time: 02:00 PM	
Sl	Name
1	Dg cooperative (Samsung SM-G975F)
2	Mymuna-NATP-2 PMU
3	MoA Conference Room
4	Secretary#Moa
5	Engr. Mahabbat Hossain
6	Md. Motiur Rahman
7	Syed Jahidul Anam# Deputy Chief
8	Md. Sirajul Haq
9	Kabel Hossain
10	ANM Golam Mohiuddin# Director#NATP-2#DLS
11	MD# Hortex Foundation
12	DG DoF (Md. Shamsul Alam Patwary)
13	MOA
14	SHARIF ZAMAN
15	Mohammad Shahajahan FMS
16	Mofa Sattar# M&E Expert# NATP-2# Hortex
17	Parimal Kanti Biswas
18	Dr. Md. Harun_Director_NATP_BARC
19	Dr. Gour Gobindo Das# AD. Director#NATP-2#DAE
20	Hortex Foundation
21	Md Kabir Ikramul Haque PMS NATP-2
22	Sk. Humaun Kabir
23	S.M. Moniruzzaman# Director# PIU# NATP-2
24	Aminul# Ds# PC
25	dr.S.M. Hasanuzzaman PD# Rajshahi
26	Dr. Ranjit Kumar Sarkar
27	Dr. Md. Mahbub Alam# PMU
28	Wahida Akter# Additional secretary (Admin )#MoA
29	Md. Mokhlesur Rahman TCS
30	Abdul Alim# NATP-2
31	Mohammad Mofigur Rahman#JC# AGRI#WR&RI Division# Planning Commission
32	Nowsher Sarder
33	Dr. Md. Serajul Islam# ESSS# PIU-BARC
34	Dr. M A A Faroque# AM (Administration)# PIU-BARC
35	Dr. Shantana Halder
36	Mamunur Rashid (Mamun from HSTU)
37	EC BARC
38	Habibur Rahman Chowdhury# Director# FSW# DAE

  
3.11.22

39	Md. Abdul Momen
40	Md Abdur Razzaque
41	AKM Aminullah Bhuiyan
42	Md. Mizanur Rahman# Data Analyst# NATP-2# Hortex Foundation
43	Md. Harun-ur-Rashid# T&CS# PMU
44	Md.Saiful Islam# DG#IMED
45	Afrina Islam# Deputy Secretary# ERD
46	Helal Uddin# Joint Registrar# DoC
47	Dr. G.P. Das
48	Dr Mohammad Abu Yusuf# JS# Finance Division
49	DG DLS (Dr. Md. Shahinur Alam)
50	Dr Md Mashiur Rahman# JS# MoFL
51	Altaf Hossain
52	Md Mahashin# SAD# NATP 2# DoF
53	NILUFA AKTER
54	Khan Altaf Hosen Bhulu

  
3-12-22